

**HART AREA PUBLIC LIBRARY  
REGULAR BOARD MEETING MINUTES  
August 12, 2024**

Minutes taken by Susie Gray, Assistant Director

Call to order at 5:59 pm.

ROLL CALL: Todd Metzler, Penny Burillo, Nancy Sterk, Mary Sloan, Amanda Klotz, Juan Cortes, Director Kathleen Rash, Assistant Director Susie Gray.

APPROVAL OF AGENDA: Motion by Cortes to approve the agenda. Support by Burillo. Motion carried.

PUBLIC COMMENT: Members of the public who are present: Betty Darling, Golden Township. Janet Carter, Golden Township. Robert Carter, Golden Township, and Karen Schaner, Hart Township. Sterk responded to questions and concerns regarding Golden Township's contract relationship with the library. Robert Carter expressed frustration with the contract situation. Betty Darling requested that we establish a fee for non-residents to be able to check out books. Karen Schaner expressed concern about the additional financial transactions that would have to be handled by library staff.

APPROVAL OF MINUTES: Motion by Burillo to approve the minutes of July 15, 2024. Support by Sloan. Motion carried.

SECRETARY'S REPORT: nothing to report.

TREASURER'S REPORT: Nothing other than the Director's materials.

Motion by Klotz to approve bills and payments for July 2024 with support by Cortes. Motion carried.

Motion by Metzler to accept financial statements for July 2024 with support by Klotz. Motion carried.

DIRECTOR'S REPORT: Nothing other than the written report.

CITY REPORT: Nothing that won't be covered under the business below.

TOWNSHIP REPORT: Nothing to report.

UNFINISHED BUSINESS:

1. City/Library Agreements–The board raised several questions and concerns regarding the MOU. These will be presented to the city by Klotz and addressed in a new draft to be considered in September’s meeting.

NEW BUSINESS:

1. Behavior Policy–Motion by Sloan to approve the proposed Patron Behavior Policy. Support by Cortes. Motion carried.
2. Violations Policy–Motion by Metzler to approve the proposed Violations Policy. Support by Klotz. Motion carried.
3. Reciprocal Agreement–Motion by Metzler to approve the proposed Memorandum of Understanding Between Oceana County Libraries reciprocal agreement with Shelby, Walkerville, and Pentwater libraries. Support by Burillo. Roll Call vote: Sloan-yes; Burillo-yes; Cortes-yes; Sterk-yes; Metzler-yes; Klotz-yes. Motion carried.
4. Circulation Policy Revisions–Motion by Klotz to approve the proposed Circulation Policy revisions. Support by Metzler. Motion carried.
5. Nonresident card fee–Discussion. This issue was tabled indefinitely.
6. Copier quote, budget adjustment–Motion by Metzler to approve a \$3,500 addition to budget line 727 Equipment to cover the cost of the copier at \$4,190. Support by Klotz. Roll call vote: Sloan-yes; Burillo-yes; Cortes-yes; Sterk-yes; Metzler-yes; Klotz-yes. Motion carried.
7. WSB Cetera account–Motion by Cortes to transfer the money from West Shore Cetera to MI Class. Support by Klotz. Roll call vote: Sloan-yes; Burillo-yes; Cortes-yes; Sterk-yes; Metzler-yes; Klotz-yes. Motion carried.

NEXT MEETING: Monday, September 9, 2024 at 6:00 p.m.

Meeting adjourned at 7:30 p.m.

Approved at meeting on: \_\_\_\_\_

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President